



**Webb Institute
Webb Parents Association
Organizational Meeting**

October 25, 2008

Sixteen parents of Webb students attended the organizational meeting to determine the name, mission statement, goals and structure of the newly-formed parent organization. Keith Dixon P'11 facilitated the meeting with input from Bill Murray, Director of Enrollment Management, and all parents in attendance.

It was decided that the organization be named Webb Parents Association (WPA). Following a brainstorming activity suggested by Michael Abbruscato P'11 and a review of Webb Institute's mission and vision statements, the mission statement and association goals were created:

Mission Statement:

=====

"The purpose of the Webb Parents Association is to promote participation of parents and families to enrich the Webb experience through communication and support in keeping with the institution's traditions, goals and standards of excellence."

Association Goals:

=====

- *Create a venue for sharing information and concerns.*
- *Foster closeness / sense of community.*
- *Provide support and resources for student needs and concerns.*
- *Serve as a liaison for prospective students and their families.*

Discussion of the creation of sub-committees then commenced. It was decided that the development of association by-laws would be a priority. The following parents, by virtue of their proximity to Webb Institute, agreed to serve on the committee to develop by-laws: Michael Abbruscato P'11, Vincent and Angela DelGatto P'12, Ray and Carol Drollinger P'09, Rich and Marylou Ferrieri P'11, Caroline Griffin P'11, Linda Gross Cheliotos P'10, James Lum P'12, George

Mouravieff P'09 & '11, Peter Needham P'12, Ginger Pfeifer P'11 and Don Willemann P'10. Ginger Pfeifer volunteered to serve as chair of the by-laws committee. Parents will review by-laws of other organizations and meet on Saturday, January 10, 2009 at 10 a.m. in the conference room in the Rosenblatt Gallery at Webb Institute.

It was proposed that the association have the following officers: Chair, Co-Chair, Vice Chair, Secretary, Treasurer, Administration Liaison, Student Liaison and Webmaster. These offices, their duties and responsibilities, and the nominations/election process will be outlined within the by-laws. Membership in the Webb Parents Association was also discussed and it was decided that membership would be open to parents and families of current students as well as parents and families of alumni.

It was decided that the association would pursue 501c3 non-profit status, thus enabling any donations made to the association to be tax-deductible.

A list of frequently asked questions regarding Winter Work was developed (See Attached). This list will be forwarded to Bill Murray for answers, and then posted on the Webb Parents' Yahoo Group site.

Don Willemann briefed those in attendance on the Webb Parents' Yahoo Group site and encouraged parents to visit the site, check out the links, post messages and pictures. Currently, there are 28 members.

In closing, Keith Dixon thanked all those in attendance for accomplishing much during this organizational meeting. Parents were encouraged to spend the afternoon at Webb to take the opportunity to meet and talk with prospective parents during Open House.

Webb Institute
Winter Work Term
Frequently Asked Questions

1. What is Winter Work?
2. What are the dates of Winter Work?
3. What are the Winter Work assignments and how are they chosen?
4. For what expenses are the student/family responsible?
5. What are the options for housing and transportation at the Winter Work sites?
6. What are the safety concerns?
7. What happens if a student is unable to participate in Winter Work?
8. How is communication with students handled during Winter Work, especially with students aboard ships?
9. What are the Coast Guard prerequisites/requirements for Winter Work? Medical restrictions?
10. What does the school do to prepare students for Winter Work?
11. What should parents be doing in anticipation of Winter Work?
12. Who is the point of contact for parents in the event of a family emergency/situation during Winter Work?